



**Missouri Southern State University
Nomination form for Faculty Advising Award
For Excellence in Undergraduate Academic Advising**

Academic Year: Fall 2017-Spring 2018

This award formally recognizes and thanks the faculty who provide outstanding undergraduate advising to Missouri Southern students. Nominations are sought for faculty who provide outstanding academic advising services.

Eligibility: Faculty must be full-time, teaching at least six hours, for three years at Missouri Southern State University and provide outstanding academic advising services. Self-nominations are accepted.

Nominees will be evaluated on the evidence of qualities and practices that distinguish them as an outstanding faculty advisor. Such evidence may include:

- Strong interpersonal skills
- Availability to advisees, faculty and staff
- Frequency of contact with advisees
- Appropriate referral activity
- Use and dissemination of appropriate information sources
- Evidence of student success rate, by advisor or department
- Caring, helpful attitude toward advisees, faculty, and staff
- Meeting advisees in informal settings
- Monitoring of student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Ability to engage in, promote and support developmental advising
- Participation and support of advisor development programs (ie. Master Advisor Workshop, etc.)

Nominator(s)

Name: _____ Email Address: _____

What is your primary role? Student Faculty Staff Alumni

Name of Nominee: _____ **Department of Nominee:** _____

Please provide a paragraph explaining why you think this faculty member should receive the Outstanding Faculty Advisor Award (may use separate sheet of paper):

***Please submit this nomination form no later than Friday, April 27, 2018 to the
Academic Affairs office, Hearnes Hall 208.***